

NORTH COUNTRY ROAD MIDDLE SCHOOL
“Preparing Students for the Challenges of Tomorrow”
WASHINGTON, D.C. 2017
GUIDELINES
October 25th – 27th

The Miller Place School District has a specific policy that controls the dispensing of medication while a child is in school. The policy is based upon New York State Education Law and the Nurse Practice Act and must be adhered to without exception.

We sincerely appreciate parents and guardians following the accompanying guidelines on occasions when a child needs to take medication during school hours/school sponsored trips.

This policy applies to prescription drugs, as well as non-prescription medication such as Tylenol, cough medicine, allergy medicine, etc.

1. Please pay close attention to ALL INFORMATION ON THE MEDICAL FORM (on reverse side of this letter).
2. Please be sure to **SIGN Part A** of the **Parent Portion** of the form and have your **Physician COMPLETE Part B** of the form.

This is to be used for your consent along with the PHYSICIAN’S PRESCRIPTION FOR BOTH OVER THE COUNTER and PRESCRIPTION MEDICATIONS.

To allow enough time to properly organize all the medication needs, please take note of the following:

1. Parents/Guardians must submit a written request along with the medication to the **Health Office by October 18, 2017.**
2. The above must be accompanied with a written order from the physician, which must include the following:
 - A. The student’s name.
 - B. The diagnosis or reason for the medication.
 - C. The name of the drug.
 - D. The dosage to be administered.
 - E. The time interval for the medication.

The prescription label on the bottle does not suffice; the written doctor’s order must accompany the prescription label.

3. If your child is presently taking medication on a daily basis during school hours, a NEW written request from your doctor and parental permission is necessary. Also, please understand all of the above applies to minor illnesses such as headaches, stomach cramps, etc.

NO MEDICATION OF ANY KIND CAN BE DISPENSED UNLESS THESE PROCEDURES ARE FOLLOWED.

Thank you for your cooperation in this matter. If you have any questions please call the HEALTH OFFICE at 474-7258. Our Health Office Fax # is: 474-0362

****PLEASE SEE OTHER SIDE****