

# NORTH COUNTRY ROAD MIDDLE SCHOOL

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February 11<sup>th</sup>, 2013

**RE:** NCRMS Lockdown Drill Information

Dear Parent or Guardian,

Given the ever increasing need to ensure student safety, the North Country Road Middle School will be conducting a series of lockdown drills. A lockdown drill has been planned and will take place on **Wednesday, February 13<sup>th</sup>, 2013**. During this drill, students will remain in the building, and follow the instructions of the individual(s) that they are working with at the time, whether it is in a classroom setting, or another location of the building (i.e. the cafeteria, nurse's office, etc.).

Many steps have been taken to accomplish our goal of ensuring student safety should it ever become necessary. The Suffolk County Police Department has assisted in the planning and preparation and will be present during the drill as we assess the procedures. As a result of this drill, we will identify areas of concern and make improvements to the process. Students will be informed of the procedures for the drills in Social Studies classes in grades 7 & 8, and our sixth grade teachers will discuss the drill during period nine on Tuesday, February 12<sup>th</sup>.

It is important that students act and behave in a respectful manner in order to accurately assess what is needed to further ensure the safety of students and staff at the middle school. We will impress upon the students the importance of this drill. Please have a conversation with your child about the conduct that will be expected.

Following the drill, students will continue to follow our "B day" daily schedule.

Thank you for your cooperation in reference to this plan.

Sincerely,

Matthew C. Clark  
Principal