

Miller Place Union Free School District
Miller Place, New York 11764
Board of Education Policy

6500

BONDED EMPLOYEES AND PERSONNEL

Whenever possible, no money, other than petty cash, shall be kept in any school building overnight. All money must be secured in the school safe. The Superintendent of Schools shall inform all employees of this requirement and enforce this policy.

School employees are held personally responsible for funds which they collect during the course of their assigned duties and responsibilities.

All school employees, officials, and members of the Board of Education authorized to sign checks or required to handle school funds will be covered by a blanket bond furnished by the school district in such amounts as recommended by the Superintendent and approved by the Board of Education and the law and such blanket undertaking will indemnify against any losses (a) through the failure of the officers, clerks and employees covered there under faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and (b) through fraudulent or dishonest acts committed by the officers, clerks and employees covered there under.

Reference: Public Officers Law § 11.00

Adopted: 08/22/1996

Reviewed: 01/30/2008 08/26/2015

Revised: 01/30/2008 09/30/2015