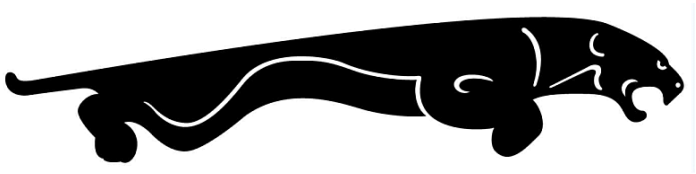

Schooltool Student Portal Request Form

THIS IS OPTIONAL

Students in grades 6-12 will be provided with a student portal account on Schooltool so that they can check their own grades, attendance, and discipline records. In order for us to create a student portal, we need to have a valid email address.

THE EMAIL ADDRESSES THAT WORK BEST WITH SCHOOLTOOL ARE FROM EITHER GOOGLE OR YAHOO.

After the portal is created, the student will receive an email with a temporary password and instructions on how to log in.

This will be a slow process to get portal access to all students so we ask for your patience.

Student First Name:

Student Last Name:

Building (circle one):

NCR MPHS

Grade in September (circle one): 6 7 8 9 10 11 12

Student Email Address:

Parent Signature: _____ Date:_____

RETURN THIS FORM TO THE MAIN OFFICE

School Personnel Only:

Processed by:	**Date:**