

Miller Place Union Free School District

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Board of Education

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Assistant Superintendent

Susan G. Craddock

Executive Director for

Educational Services

Sandra A. Wojnowski

School Business Official

Colleen V. Card

School Reopening Steering Committee

Committee Chairperson: Dr. Marianne Cartisano

Committee Co-Chairpersons: Ms. Johanna Testa, President

Committee Representatives: Mr. Richard Panico, Vice President; Mr. Keith Frank, Trustee; Ms. Noelle Dunlop, Trustee; Ms. Lisa Reitan, Trustee; Mr. Seth Lipshie, Deputy Superintendent; Ms. Susan Craddock, Assistant Superintendent; Ms. Colleen V. Card, School Business Official; Ms. Sandra Wojnowski, Executive Director for Educational Services

✓ **Meeting Minutes for Steering Committee for July 29, 2020 at 7:00 pm**

1. Continuing Subcommittee concerns discussed with the Steering Committee:
 - a. Mask enforcement – hallways, classrooms, buses, etc.
 - b. Requirement to continue public safety fire and lockdown drills
 - c. Shared Materials – library books, calculators, classroom materials
 - d. Potential for calendar changes – nothing confirmed yet
 - e. Home schooling clarifications
 - f. Health screening additional discussions
 - g. SCOPE program availability
 - h. Filing requirements due on July 31
 - i. NYSED assurances
 - ii. Reopening Plan
 - iii. NYSDOH assurances
 - iv. Safety Plan
2. Reminders of Communications committee guidance for the school community:
 - a. Update Reopen Schools Information webpage
 - b. Write Superintendent school community letter and post to Reopen schools webpage
 - c. Post plan to Reopen schools webpage
 - d. Send Connect-ed notice of plan posting
 - e. Work on an FAQ in August to summarize common questions regarding the plan
 - f. Await additional guidance from state and local officials that impact the plan and provide updates as needed