

# Miller Place Union Free School District

## Office of the School Business Official

TO: Miller Place UFSD Reopening Schools Steering Committee

FROM: Colleen V. Card

DATE: August 11, 2020

RE: Operations Subcommittee Meeting #5 – August 3, 2020

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Committee Chairperson: Ms. Colleen V. Card

Committee Co-Chairpersons: Dr. Marianne Cartisano, Mr. Ron Petrie, Mr. Dennis Warsaw

Committee Representatives: Mr. Joseph Zito, Administrator; Mr. Christopher Cherouvis, Administrator; Mr. Dom Lo Re, Teacher; Mr. Tim McErlean, Teacher; Mr. Sean O'Brien, Teacher; Mr. Josh Jackowski, Teacher; Ms. Christine Desiderio, Teacher; Ms. Maria Tyler, Clerical; Mr. Cory Breines, Operations; Ms. Megan Yashowitz, Parent; Ms. Carrie Moore, Parent; Ms. Brianna Rovegno, Parent; Ms. Vicki Margulies, Parent

### **Meeting minutes**

- Goals of the committee:
  - Provide input, recommendations and suggestions to bring back to the Steering Committee including proposing suitable, practical and effective practices to best educate the students of Miller Place School District under these circumstances.
  - Use guidance when available to guide decisions on specific operational concerns impacting the reopening of schools.
- Committee members discussed the following:
  - Discussed the School Reopening plan that was posted to the District website including that the reopening plan includes many assurances that were required by NYSED. The District had to go point by point with the assurances in the plan to ensure each item was addressed. The comments and concerns that were discussed with each subcommittee were utilized in formulating the final plan document that was released on July 31 in compliance with NYSED orders.
  - Parent survey results were reviewed and are posted on the District website for the community to review.
  - Cleaning practices were discussed including disinfecting equipment used and paper towel dispensers.
  - Use of tents for possible activities and required permits for usage.
  - Bathroom usage at the high school, monitors outside of the bathrooms.
  - Portable sinks – additional option for hand washing.
  - Discussed ventilation and related questions.

## Operations Subcommittee Meeting #5 – August 3, 2020

- It was noted that this is the last meeting of the committee unless there is a specific need to meet again. Staff will be working on implementation of the plan. Members were thanked for their participation in the Operations Committee and for the feedback and insight that the members provided on various operational issues. The committee members provided a different “lens” or perspective on the topics discussed which was helpful to the committee. This information discussed was brought to the Steering Committee and was helpful in the final formulation of the reopening plan by Steering Committee members. The subcommittee feedback email will remain active for additional feedback for use by committee members: [operations-committee@millerplace.k12.ny.us](mailto:operations-committee@millerplace.k12.ny.us).
- The District will also be formulating an FAQ from the questions that are asked and this will be shared with the community. All information is posted on the reopen schools information webpage