

Miller Place Union Free School District

Office of the School Business Official

TO: Miller Place UFSD Reopening Schools Steering Committee

FROM: Colleen V. Card

DATE: July 28, 2020

RE: Operations Subcommittee Meeting #4 – July 27, 2020

Committee Chairperson: Ms. Colleen V. Card

Committee Co-Chairpersons: Dr. Marianne Cartisano, Mr. Ron Petrie, Mr. Dennis Warsaw

Committee Representatives: Mr. Joseph Zito, Administrator; Mr. Christopher Cherouvis, Administrator;

Mr. Dom Lo Re, Teacher; Mr. Tim McErlean, Teacher; Mr. Sean O'Brien, Teacher; Mr. Josh

Jackowski, Teacher; Ms. Christine Desiderio, Teacher; Ms. Maria Tyler, Clerical; Mr. Cory Breines,

Operations; Ms. Megan Yashowitz, Parent; Ms. Carrie Moore, Parent; Ms. Brianna Rovegno, Parent; Ms.

Vicki Margulies, Parent

Meeting minutes

- Goals of the committee:
 - Provide input, recommendations and suggestions bring back to the Steering Committee including proposing suitable, practical and effective practices to best educate the students of Miller Place School District under these circumstances
 - Use guidance when available to guide decisions on specific Operational concerns impacting the reopening of schools
- Committee members discussed new questions and follow up guidance:
 - Discussed School Reopening FAQs released by NYSED
 - Child Nutrition – Meals consumed onsite – students must be 6 feet apart when consuming meals
 - Transportation – Social Distancing – guidance was releasing changing the social distancing requirements on buses since students are required to wear masks on buses by NYSED
 - Reopening plans are due on July 31 and these plans will have several plan scenarios
 - Governor decision regarding the opening of school is slated for the week of August 1- August 7 – Governor has declared that he has the ultimate responsibility for making regional decisions for school districts
- Committee discussed new questions which will require more information as follows:
 - How will classrooms be cleaned between periods?

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- How is the District going to monitor student and staff compliance regarding wearing masks in the hallways during period changes? Will we have monitors to remind students?
 - Will the District be moving the desks with the Smartboard computers from the back of the room to the front of the room?
 - This question was answered that the District is not able to undertake such a major wiring project and that the desks would be remaining in their current locations.
 - A follow up question was asked if the District be able to have the laptops tap into the Smartboards or use a chrome cast type of device. This question was referred to the Technology Committee by Ms. Card
 - Review of procedures to board students during dismissal on buses
 - This question was answered as this should be less of an issue now since students may be seated closer together since all students masks are required on buses.
 - Air conditioners – A concern was raised regarding air conditioners and the concern was referred to the Special Education Committee by Ms. Card.
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- **Subcommittee feedback email:**
 - operations-committee@millerplace.k12.ny.us
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- **Future Meeting Schedule (Mondays):**

August 3	August 17
August 10	August 24