

Office of
The Assistant Superintendent
Miller Place Union Free School District

MEETING MINUTES

TO: MPUFSD Reopening Schools Steering Committee

FROM: Susan G. Craddock, Assistant Superintendent

SUBJECT: Instructional Subcommittee Meeting #5 Minutes – August 3, 2020

DATE: August 4, 2020

Committee Chairperson: Susan Craddock, District Administration

Recorder: Kurt Roth, District Administration

Committee Representatives: Matt Baruch, District Administration; Robert Bray, Operations; Marianne Cartisano, District Administration; Melinda Chiocchio, Clerical; Jeffrey Dimoulas, District Administration; Suzanne Elliot, Parent; Laura Gewurz, Administration; Joanne Grippe, Teacher; Debbie Himmelmann, Teacher; Patricia Isenberg, Teacher; Jenn Kirby, Teacher; Candace Lindemann, Parent; Seth Lipshie, District Administration; Birgit Martino, Parent; Alyson McGrath, Parent; Bridget O'Brien, Teacher; Desiree O'Neil, Parent; Eva Pere, Teacher; Peter Ponticelli, Teacher; Nancy Sanders, Teacher; Amanda Saulle, Teacher; Ronald Skolnick, Teacher; Kevin Slavin, Administration; Erin Southworth, Nurses; Amelia Spampinato, Teacher; Andrea Spaniolas, Parent; Nena Thompson, Parent; Barbara Weir, District Administration; Sean White, Administration; Sandy Wojnowski, District Administration

Meeting Minutes:

- Introduction to the School Reopening plan
 - Waiting for the Governor's decision, hopefully by the end of the week
- Email question: who determines who is a high risk? What accommodations will they receive?
 - Will forward to health and safety committee
 - Administrator responded for staff members will be based on ADA
- Email question: will there be professional development? Will it be prior to the beginning of school?
 - Planning is taking place currently so that there can be professional development prior to school and on Superintendent's Conference day, will also take place throughout the year at grade level meetings and department meetings
- Email question about air purifiers - too noisy
 - Will be forwarded to Health and Safety Committee
 - Administrator responded that district will be conducting building assessments to check on the needs

- Email question: When will teachers be able to set up classrooms?
 - District is discussing calendar
- Email question: When will teachers get logins to Google Classroom?
 - As close to the training as possible in August
- Email question: Changes to the calendar?
 - District is discussing calendar
- Email question: Any protocols for testing?
 - Under discussion and will be forwarded to Health and Safety
- Email question: Will teachers get assistance with hand washing in the younger grades
 - There will be an orientation and that will be discussed, protocols are being established
- Email question: Do we know where the alphabet will be split
 - Principals currently working on the split
 - Alphabet split will only affect secondary
- Email question: Have a large number of students chosen not to come to school?
 - Principals will be sending out a letter to determine how many students
 - A parent is hearing that there are people living in houses with students that may be compromised, also students who don't want to wear masks-- how will district get a count of students not attending that are non-medical?
 - Administrator responded - that may fall into the category of parents choosing to homeschool
- Email question: How would mask breaks be scheduled?
 - Will be included in the orientation
- Facilitator thanked the committee for their participation and for providing great questions
 - Will determine if there is a need for future meetings and if so, reconvene the committee
- A parent knows that a neighboring district is offering remote teaching for all students who are not comfortable coming to school
 - Administrator responded that a secondary remote situation would be very difficult and expensive with limited electives
 - Parent also asked what will the BOCES program look like?
 - Administrator responded that it is for elementary students only and will be limited in scope
- ES asked about how it will work with students who are going to BOCES
 - MC students will still be offered those programs, but it is still in discussion as to how it will work regarding transportation
- AS will students be getting the laptops with a case?
 - MC yes
- NT wanted to thank the district for bringing back all of the elementary students- question about staffing and keeping class size at 17

- MC students are put in rows facing the same direction and are 6 feet apart-hiring an additional 6 teachers
- RS how are we handling lab tables?
 - MC desk guards will allow students to work in groups-looking at secondary labs-numbers of students in a lab may be reduced
- CL what procedures are in place for students to eat lunch
 - MC still looking at that for secondary group-currently pulling cafeteria tables out of the cafeteria
 - CL can students who don't have lunch get a desk shield in the classroom?
 - MC we are not looking at doing that
- NT at secondary level, going to have students moving together in a cohort? What are the remote days going to look like? How much work will the students do?
 - MC we learned from what happened in the Spring-we changed to Google-there will be staff development for the remainder of August-we provided everyone with devices so that everyone has the same learning environment-need to think of the Wednesdays as a Monday-Period by period instruction for the entire class on Wednesday-teachers will have an hour at the end of Wednesdays for professional development and collaboration-contact for teachers and students 3 days a week
- AM wants to know if students can get trained before this all starts
 - MC it is being discussed between the union and administration
- RS has been looking at how to work with students on Wednesday and has developed many ideas
- MC wants to develop an FAQ to share with the community-keep your questions coming because that helps develop new ideas
- SC discussed how the survey helped guide some of our decision making
- CL looking at band and wanted to know what it will look like at the secondary level-how many times per week? How long? What will happen with sports and club?
 - SC no decisions have been made yet regarding clubs and sports
 - SL Section XI and the Athletic Association are driving those decisions
 - SC music is scheduled as a class-they will run with a safe social distance
- AS What would it take to get air conditioning in the classrooms?
 - SC needs to be brought to the health and safety committee
 - AS wants to know if there can be small group instruction because of the desk shields

Subcommittee feedback

- Learning-committee@millerplace.k12.ny.us

