

ANDREW MULLER PRIMARY SCHOOL
Miller Place Union Free School District
65 Lower Rocky Point Road
Miller Place, NY 11764-1635
Telephone: 631-474-2715
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Dr. Marianne F. Cartisano, Superintendent of Schools
Seth A. Lipshie, Deputy Superintendent
Susan G. Craddock, Assistant Superintendent

Laura Gewurz, Principal
Tricia Cucinello, Assistant Principal

Be Safe, Be Happy & Learn A Lot!

August 2021

Dear Parents/Guardians:

We hope this letter finds you and your family enjoying the summer. We have been very busy here at AMPS as we prepare for the 2021-2022 school year.

SCHOOL WILL BEGIN FOR STUDENTS THIS YEAR ON
WEDNESDAY, SEPTEMBER 1st, 2021
Your child's official school hours will be 9:15 a.m. – 3:45 p.m.

STUDENT PLACEMENT

Please remember that student placement was carefully considered based on our knowledge of your child together with your input. As always, our goal is to balance classes in such a way as to ensure the best learning environment possible for each and every child. A message will be sent by the district on August 20th, 2021, when your child's class assignment is posted on the School Tool Parent Portal.

SUPPLY LIST

Supply lists can be found on the Andrew Muller Primary School Website. Click on the "Quick Links" section on the top left-hand side of the page and then on the "Supply Lists" tab.

VISITING THE SCHOOL

We invite you to visit AMPS on Wednesday, August 25th or Thursday, August 26th between 1:00 p.m. – 3:00 p.m. only. The nurse will be available to receive medication during those hours. Boxes will be left outside the classrooms for you to drop off supplies if you wish. Enclosed census cards and other forms in this packet and online, may be dropped off in the main office on these days.

IMPORTANT NEWS CONCERNING EMERGENCY CONTACT INFORMATION:

In preparation for the 2021-2022 school year, please find the following important forms enclosed:

1. **Census Verification Report (Due back September 3, 2021):**
 - a. **Emergency Contact Card (the enclosed yellow card).** Please review this document carefully and make any changes directly on the report. Any additional information or specific instructions can be included on the back side of the card. (Please indicate that you have discussed arrangements with your child in the event of an emergency dismissal).
 - b. You and your child sign (if they are able) the back of the form to indicate that you have read and understand the Miller Place School Network Acceptable Use and Internet Safety Policy located on the signature line. This Board of Education Policy #4526 can be found on the district website. This signature is required yearly for your child's continued computer usage.
2. **Custodial Documentation Form:** If applicable, please fill out this form and return it with any necessary documentation in a sealed envelope to the main office.
3. **Bus Tag:**

To help ensure that your child gets on the correct "Go Home" bus the first weeks of school, be sure to attach the enclosed tag to your child's backpack with the following information:

- * YOUR CHILD'S NAME and THEIR TEACHER'S NAME
- * THE "GO HOME" BUS ROUTE LETTER AND BUS STOP
- * THE ADDRESS OF THE END OF DAY BUS STOP

(over)

4. **Transportation:** We encourage you to allow your children to ride the bus to and from school beginning the first day. You can find your child's bus information on the School Tool Parent Portal under "User Defined". Buses may run late for the first few days of school. Please do not be concerned. It is a normal part of the beginning of the year. Transportation questions can be answered by calling FIRST STUDENT Company at (631) 924-8400.
5. **Arrival and Dismissal:** If you must drive your child to or from school, you will need to drive up to the upper playground parking lot and walk down the steps to the side door.
 - * Arrival drop off: 9:15 a.m. – 9:25 a.m.
 - * Dismissal pick up: 3:40 p.m. – 3:50 p.m.

If you are picking up your child, please send in a note with your child in the morning. Please make sure your note has the date, your child's first name, last name and the name of the person who will be picking up. Please try not to pick up your child between 3:30 p.m. and 3:40 p.m. as it interferes with a smooth dismissal procedure.

Every person picking up a student will be asked to show photo ID. If you do not have a proper ID on your person, you will be asked to retrieve it before you are allowed to pick up your child.

6. **Allergy Alert Classrooms:** If your child has been placed in an allergy alert classroom, please review the documents in this packet closely to be certain that you are aware of any allergies that classmates have. This may affect the snack that can be consumed during in-class snack time. Students will be allowed to bring any items they would like to eat for lunch. Please be advised that all classroom visitors will also need to strictly adhere to the allergy restrictions in all classrooms.
7. **Health Office Phone Number:** Please call the Nurse's office directly in the morning to report an absence. The nurse's direct phone number is: 631-474-2717.
8. **The following information can be found in a link on the AMPS website:**
 - *Principal letter
 - *DASA Letter
 - *Special Education Letter
 - *Custodial Documentation Letter
 - *Free and Reduced Lunch Application
 - *Board of Education Meal Charges Policy
 - *September Lunch Menu
 - *PTO Membership
 - *Friends of the Art Membership
 - *Booster Club Membership

We are looking forward to the first day of school on Wednesday, September 1st, 2021 and to working with your child this coming school year. If you have any questions about school, please call our office at 631-474-2715.

AMPS OPEN HOUSE NIGHTS:

Kindergarten – September 14, 2021

6:00 p.m. – 6:30 p.m.

1st Grade – September 14, 2021

7:00 p.m. – 8:00 p.m.

2nd Grade – September 20, 2021

6:00 p.m. – 7:00 p.m.

Sincerely,

Laura Gewurz
Principal

Tricia Cucinello
Assistant Principal